

6 VACANCIES IN COORDINADORA INFANTIL Y JUVENIL DE TIEMPO LIBRE DE VALLECAS

“Coordinadora Infantil y Juvenil de Tiempo Libre de Vallecas” (www.coordinadora.org.es) is a non-profit organisation created by youth organisations which work with children and young people with less opportunities from the neighbourhood of Vallecas, Madrid, Spain. There are more than 20 associations in Coordinadora Infantil y Juvenil de Tiempo Libre de Vallecas– **every volunteer will be placed in one of them (find below further info about every hosting association). Volunteers will also spend part of their time supporting activities in project Europa Joven Madrid.**

Since June 2005 Coordinadora has been in charge of the implementation and management of Europa Joven Madrid (European Youth Centre of Madrid: www.europajoven.org) for the Madrid City Council.

This centre offers information about mobility opportunities for young people: work, studies, travel, languages, voluntary work... in Europe! We organize information sessions about EVS, and we send and host EVS volunteers every year. We are also a local desk of Eurodesk (www.eurodesk.eu), the European Youth information network supported by the European Commission.

YOUR ACTIVITIES

You will support activities for children developed in one of the associations of Coordinadora Infantil y Juvenil de Tiempo Libre de Vallecas and activities and office work in Europa Joven Madrid.

GENERAL VOLUNTEERS' TASKS IN THE HOSTING ASSOCIATIONS

Before starting your volunteering service, you will have to learn about educational and living conditions of the target groups of the association you will collaborate with.

The following activities are common in all the associations involved in hosting EVS volunteers. Volunteers' tasks are related to the support of these activities:

- ✓ Organising and carrying out leisure time activities
- ✓ Helping students with their school homework.
- ✓ Organising and carrying out weekend trips and summer camps

The volunteers will have an active role in the team meetings, the preparation of activities, planning, meeting with the educators and volunteers, and their opinions will also be considered.

We expect initiative from the volunteers, bringing their own ideas and proposals to enrich the project.

TASKS IN EUROPA JOVEN MADRID

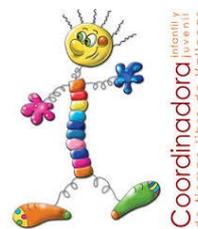
There are two types of activities: A few volunteers spend more time in the office and less time with the children in their organisation. The others spend more time with the children and less time in the office. Therefore the volunteers will carry out different tasks in the office.

- ✓ Support the information sessions about EVS.
- ✓ Helping with the Europa Joven Madrid monthly newsletter
- ✓ Organising Conversation workshops
- ✓ Helping with office work
- ✓ Organising European awareness activities

They will also have the opportunity to propose their own suggestions and ideas.

Please, if you are interested in one of these vacancies, please send us a CV and motivation letter before **4th of April** to: evsvallecas@asociaciones.org





Description of the 6 EVS vacancies in Coordinadora:

We host 6 volunteers and everyone will be placed in a different association of the Coordinadora. All the associations develop similar activities with children and adolescents (some with families as well) Here we show you the possible schedules for every organization:

1 Asociación Primera Prevención

It is situated in Vallecas, a southern part of Madrid. Kids and teenagers come to the organization for afternoon program. This includes helping with homework, doing sport, games and a lot of other activities. There are different groups for different ages: the youngest group consists out of children between 4 – 7 years. The next group is called “diablillos” and contains teenagers between 8- 13 years. The oldest group is between 14-16 years old. The work usually is supporting the responsible persons in their work. This means that you may take part in the program, help to organize the activities and as far as you can help with the homework.

Asociación Primera Prevención: http://www.primeraprevencion.org/index.shtml				
Monday	Tuesday	Wednesday	Thursday	Friday
	Spanish lessons 10:00-12:00	Volunteers' meeting 10:45 - 12:00		
		Spanish lessons 12:00 - 13:30	Europa Joven Madrid 11:00-15:00	Europa Joven Madrid 11:00-15:00
PRIMERA PREVENCIÓN activities	PRIMERA PREVENCIÓN activities	PRIMERA PREVENCIÓN activities	PRIMERA PREVENCIÓN activities	PRIMERA PREVENCIÓN activities
17:00 - 20:00	16:00 - 20:00	17:00 - 20:00	17:00 - 20:00	17:00 - 20:00



2 Fundación Naif

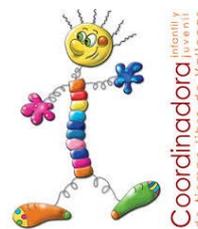
NAIF is an organisation where you will be working from Tuesday until Saturday usually between 15.00 and 20.00. It is an organisation that takes care of the social issues within the local community of district of Retiro. Everyday work will include organising and assisting the people who work there with activities and games. One part of the week, you will be part of sport team, where you will be monitor with football girl team. Part of your work will also include helping the children in the afterschool with their homework, and you will have also two groups of children to give them English lessons. You will be working a group of educators who will also guide you and help you with the tasks. There is always one responsible person for you in the organisation and you will be also working with other educators and volunteers.

Fundación NAIF: http://www.fundacionnaif.org/					
Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Spanish lessons 10:00 - 12:00	Volunteers' meeting 10:45 - 12:00		Europa Joven Madrid 12:00 - 14:00	F. NAIF activities 9-12h	
F. NAIF activities 10-12h	Spanish lessons 12:00 - 13:30	F. NAIF activities 10-12h			
F. NAIF activities 16:30 - 20:30	F. NAIF activities 16:30 - 20:30	F. NAIF activities 16:30 - 20:30	F. NAIF activities 16:30 - 20:30	F. NAIF activities 17-19h	

3 Asociación cultural San Pablo

Asociación Cultural San Pablo is an association where children from the neighbourhood of Vallecas who have fewer opportunities spend their afternoon after school. You will work there from Monday to Friday between 15.30 and 20.30. Children are divided into three different age groups. Main task of volunteer is to help them with homework and taking part in free time activities such as games, workshops etc, and also in weekend excursions and holiday camps. Working there you will collaborate with other volunteers and social workers who will help you whenever you need.

Asociación San Pablo: http://www.asociacionsanpablo.org/				
Monday	Tuesday	Wednesday	Thursday	Friday
	Spanish Lessons 10:00 - 12:00	Volunteers' meeting 10:45 - 12:00	Europa Joven Madrid 12:00-14:00	
		Spanish Lessons 12:00 - 13:30		SAN PABLO 12:00 - 14:00
SAN PABLO activities 15:30 - 20:30	SAN PABLO activities 15:30 - 20:30	SAN PABLO activities 15:30 - 20:30	SAN PABLO activities 15:30 - 20:30	SAN PABLO activities 15:30 - 20:30



4 **CEPA**

CEPA is an organisation where you will be working from Monday to Friday usually between 15.00 and 20.00. It is an organisation that takes care of the social issues within the local community of Fontarron in the part of the city called Puente de Vallecas. You will be working in a ludoteca (kind of like children's day-care) called La Ludo which is part of the CEPA organisation. Your everyday work will include organising and assisting the people who work there with activities and games. Part of your work will also include helping the children in the afterschool with their homework (maths, English etc.) and later on with the activities. The children are separated into 3 different age groups. In different days of the week you will be working with different children. You will be working alongside a group of educators who will also guide you and help you with the tasks. Javi will be the one responsible for you in the organisation and you will be also working with other educators and volunteers like Belen, Lore, Maria, Gise and Noelia. In the CEPA you will meet Marta, Coco and Carmen, who work in the administrative part of the organisation.

CEPA: http://federcepa.wordpress.com/				
Monday	Tuesday	Wednesday	Thursday	Friday
	Spanish Lessons 10:00 - 12:00	Volunteers' meeting 10:45 - 12:00		Europa Joven Madrid 12:00 - 14:00
		Spanish Lessons 12:00 - 13:30		
CEPA activities 15:00 - 20:00	CEPA activities 15:00 - 20:00	CEPA activities 15:00 - 20:00	CEPA activities 15:00 - 20:00	CEPA activities 15:00 - 20:00



5 Educadores Barró: Chapotea Project

Barró "Chapotea" is an organization active in the social sphere to create a social and educational space for people experiencing or at risk of vulnerability, marginalization and social exclusion. The beneficiaries are people of Puente de Vallecas (barrio of Madrid) with social disadvantage within the following groups: children and youth, adults, ethnic minorities and immigrants. Barró "Chapotea" is an association where I work from Monday to Friday usually between 16.30 and 20.30. Everyday work includes organising and assisting the people who work there with activities and games. Part of the work also include helping the children in the afterschool with their homework (maths, French, etc.) and later on with the activities (Sports, Games, etc.) The children are separated into different age groups. In different days of the week you will be working with different children. You will work alongside a group of educators who will also guide you and help you with the tasks. Elena is the one responsible for the volunteer in the organisation and the rest of the team are: Cepeda, Lidia, Alvaro, Eva and Aramanta.

BARRÓ: Chapotea Project: http://www.asociacionbarro.org.es/chapotea/				
Monday	Tuesday	Wednesday	Thursday	Friday
	Spanish Lessons 10:00 - 12:00	Volunteers' meeting 10:45 - 12:00		Europa Joven Madrid 12:00 - 14:00
		Spanish Lessons 12:00 - 13:30		
BARRÓ	BARRÓ	BARRÓ	BARRÓ	BARRÓ
16:30 - 20:30	16:30 - 20:30	16:30 - 20:30	16:30 - 20:30	16:30 - 20:30

6 Educadores Barró: Proyecto JARA

Jara is a youth centre who works with the community of Ciudad lineal district. The aims of the project are promote the integral education of the youth and improve the conditions of their family offering school support and an environment where the youth can play and improve their social competences. The main activities are school support, organize creative workshops games and trips, manage focus and reflection group. All the youth are divided in different groups according to their age. Each group has a team of three educators.

The working hours are from 16.30 to 20.30, from Monday to Thursday and Friday from 16.00 to 19.15. The working hours include an evaluation session with all the members of your team; usually from 20.00 to 20.30. On Friday there is a particular activity called "Jara street" where the educators instead of waiting that kids/teenagers come to the youth centre they go to the main park of the district and organize games for the children on the street (the educators go to the youth not viceversa).

BARRÓ: Project JARA: http://www.asociacionbarro.org.es/jara/				
Monday	Tuesday	Wednesday	Thursday	Friday
	Spanish Lessons 10:00 - 12:00	Volunteers' meeting 10:45 - 12:00	Europa Joven Madrid 12:00 - 14:00	
		Spanish Lessons 12:00 - 13:30		JARA 10:00 - 12:00
JARA activities	JARA activities	JARA activities	JARA activities	JARA activities
16:30 -20:30	16:30 -20:30	16:30 -20:30	16:30 -20:30	16:00 -19:15